

Rakhine NFI (& CCCM) Cluster Coordination Meeting

Date: Wed 18th November, 2015

Time: 3:15 PM – 5:00 PM

Venue: UNHCR's Office, Sittwe

Participants: UNHCR CCCM/NFI/Protection, DRC, LWF, RI, IOM, UNICEF, OCHA, and ICRC (13 participants in total)

Agenda item	Discussion	Action/Actor	Due date
1. Introductory Remarks	<ul style="list-style-type: none"> CCCM/NFI cluster coordinator (CC) chaired the meeting and welcomed to the participants. 		
2. Minutes 5th August and 2nd September 2015. a. Correction/ Acceptance. b. Actions/Issues Arising	<ul style="list-style-type: none"> All the participants accepted the minute. CC informed that currently, he has not been able to meet government to raise some issues and to get some information, likely due to time of forming new government and suggested to wait new government coming. CC shared that there was no problem and issues during election period and appreciated to the partners who had actively involved and put efforts/inputs for election preparation process. For CCCM capacity building of IOM, CC suggested that needed to think about potential of service monitoring and ensure taking account of services delivery in camps. For livelihood planning, CC suggested to think how it is going to cover and potentially going to move forward which the partners should facilitate the information based on government registration data. 		
3. Humanitarian Response Plan 2016 – CCCM	<ul style="list-style-type: none"> CC shared SHELTER/ NFI/ CAMP COORDINATION & CAMP MANAGEMENT document to participants and explained about consideration of target area/beneficiary linking to CCCM activities, camp closure (IDPs return and relocation), levels of services deliberation and durable solutions for agencies. CC requested CMAs and camp focal points to send bottom line figure of estimate budget for 2016 which would be helpful for CCCM cluster. 	Partners will share.	
4. CCCM Monitoring Database (IOM)	<ul style="list-style-type: none"> IOM explained about the need observed of having a common Camp Management monitoring tool with agreed sectoral indicators to improve analysis and identification of needs/gaps with power point presentation. It is important that the CMA monitoring tool act as a flag and not be confused with detailed sectoral monitoring which are the relevant cluster responsibilities. Inputs from WASH cluster on linking with the WASH monitoring framework received. IOM will facilitate internal discussion with CMAs before approaching the other clusters. 	IOM will facilitate.	
5. Enhanced Population Data (DRC)	<ul style="list-style-type: none"> CC explained that CCCM household and population data collected in 2014 were for distributions, and other services deliveries with information background of IDPs' place of origins are still needed to enhance the data survey with IDPs' homes status, their live skills before they were IDPs so that agencies could think about providing assistances when they were returned or relocated. DRC presented that they would do joint assessment together with WASH cluster for targeted WASH 		

	<ul style="list-style-type: none"> distribution and they would be ready for that in mid December, 2015. CC suggested to wait for more information from new government. 		
6. NFI Distribution	<ul style="list-style-type: none"> CC explained that there were some problems for targeted NFIs distribution as it always difficult to get agreement by CMCs but there were some criteria for targeted distribution at the same. For IFRC blanket distribution, it had agreement for Say Tha Mar Gyi camp but for the other 4 camps, it needed to get agreement by government. LWF presented their NFI distribution plan for Pauk Taw camps for flood response. RI updated that they would do NFI distribution for Myebon camps in December, 2015. 	LWF to share detail plan to UNHCR.	
7. Ah Nauk Ywe CMC Request	<ul style="list-style-type: none"> CC shared the information that Ah Nauk Ywe camp CMCs had submitted a complained letter about reducing the number of one organization staff members in their camp. OCHA and UNHCR protection shared and updated some information regarding that issue and CC suggested to put the issue as one agenda point for next ICCG meeting. 		
8. CCCM/NFI Operational Issues – All Partners LWF RI DRC	<ul style="list-style-type: none"> LWF updated about CMCs planning for next 2016, regular CMCs meeting, fire points re-installation in the camps, on-going and progress processes of shelter reconstruction and repair and maintenance in the camps and skill training activities. RI shared that CMCs had requested to change the members to RI. CC agreed and suggested to push township administrator for re-establishing CMCs with election and by encouraging women participation. DRC updated that they had started CCCM activities for Pauk Taw camps. DRC also informed that there were issues on shelter renovation and construction in Ohn Taw Chay and Ohn Taw Gyi (North) camps. OCHA and CC replied that the activities were on going by MRF and suggested to discuss with Shelter Cluster lead for more information. DRC also updated about non functioning latrines in the camps and they were going to coordinate with WASH cluster. 		
12. AOB	<ul style="list-style-type: none"> CC suggested to partners again having a review on CCCM Cluster Strategic Outlook 2015 – 2016 as it was requested by head of office of UNHCR Sittwe field office. CC informed that IOM and DRC would co-chair next CCCM/NFI cluster meeting. 		
13. Date/Place/Time for next meeting	Next meeting will be on next two week, 2015 at UNHCR office.		

Documents shared in hard copy with the participants at the meeting or in soft copy to all Cluster partners:

- NFI/CCCM cluster meeting agenda to all participants.
- Last NFI/CCCM cluster meeting minutes (21st October, 2015) to all participants.
- Humanitarian Response Plan (SHELTER/ NFI/ CAMP COORDINATION & CAMP MANAGEMENT)
- CCCM Cluster Strategic Outlook 2015 – 2016